

ARE YOU OVERPAYING TAX IN 2026?

Free Checklist for Small Business Owners

Simple. Practical. No-Nonsense Advice.

By Friendly Assist Accountancy

Newcastle | UK-wide support

Most business owners overpay tax. This checklist shows you where money is being lost.

Download full guide at: faaccountancy.co.uk

WHY THIS MATTERS

Most small business owners in the UK overpay tax due to missed expenses, wrong VAT setup, and lack of planning.

1. ARE YOU CLAIMING ALL EXPENSES?

Phone & internet, software, travel, professional fees, marketing.

Warning: Guessing = missing money.

2. ARE YOU TRACKING MILEAGE?

Client visits allowable. Commute not. Keep logs.

3. VAT CHECK

Wrong VAT scheme = overpaying tax.

4. WORKING FROM HOME

Claim utilities, internet, rent proportion.

5. BIG PURCHASES

Capital allowances may reduce tax immediately.

6. HIGH-RISK CLAIMS

Avoid personal expenses, daily meals, client entertainment.

7. TIMING

Plan before year end to reduce tax.

QUICK SELF-CHECK

If any are NO: expenses tracked, mileage recorded, VAT reviewed, home costs claimed, purchases handled correctly.

YOU ARE PROBABLY OVERPAYING TAX

Get the full guide or request a review.

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